## **NOVA IRON AND STEEL LIMITED**

Registered Office: Village-Dagori, Tehsil-Belha, District-Bilaspur, Chhattisgarh-495224

Email: rai\_nisl2007@yahoo.com, website: www.novaironsteel.com

(CIN: L02710CT1989PLC010052) Tel: +91-07752-285206, Fax: +91-07752-285213

## Notice of Adjourned 28th Annual General Meeting, E-voting Information and Book Closure

Notice is hereby given that the 28<sup>th</sup> Annual General Meeting (AGM) of the Company scheduled to be held on Friday, 18<sup>th</sup> December 2020 at 11:30 a.m. through Video Conferencing (VC)/Other Audio-Visual Means (OAVM), stands adjourned to the same day in the next week at the same time i.e. Friday, 25<sup>th</sup> December 2020 at 11:30 a.m. through Video Conferencing (VC)/Other Audio-Visual Means (OAVM) due non availability of minimum quorum of members to transact the Business(es) set out in the Notice of AGM.

The instruction for participating through VC/OAVM and the process of e-voting including the manner in which the Members holding shares in physical form or who have not registered their email addresses are provided in the AGM Notice available on Company website www.novaironsteel.com and Stock Exchange i.e. www.bseindia.com.

Members holding shares on 18/12/2020 (cut-off date) are eligible to cast their vote electronically on the resolutions as set out in the Notice of AGM through remote e-voting provided by Central Depository Services (India) Limited (CDSL) and business may be transacted through such voting. The remote e-voting shall commence at 10:00 a.m. on 22/12/2020 and end at 5:00 p.m. on 24/12/2020 and thereafter will be disabled by CDSL.

For details relating to remote e-voting, refer to Notice of AGM. In case of query relating to E-voting refer to Frequently Asked Questions (FAQs) and e-voting user manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (E), Mumbai – 400013.

For Nova Iron and Steel Limited

Dheeraj Kumar Company Secretary

Place: New Delhi Dated: 18/12/2020